CERTIFICATION OF EMERGENCY RULES
FILED WITH LEGISLATIVE SERVICES AGENCY
OTHNI LATHRAM, DIRECTOR

Pursuant to Code of Alabama 1975, §§41-22-5(b) and 41-22-6(c)(2)a. and b.

I certify that the attached emergency (amendment, new rule, new chapter, repeal or adoption by reference) is a correct copy as promulgated and adopted on the 30th day of March, 2020.

AGENCY NAME: Alabama State Personnel Department

RULE NO. AND TITLE: 670-X-13-.06 ER Payment of Accumulated Leave Upon Separation from State Service

EFFECTIVE DATE OF RULE: March 30, 2020

EXPIRATION DATE (If less than 120 days): 

NATURE OF EMERGENCY: This emergency rule is due to the State and National Emergency for the COVID-19 pandemic.

STATUTORY AUTHORITY: Ala. Code § 36-26-9

SUBJECT OF RULE TO BE ADOPTED ON PERMANENT BASIS ____YES X NO

NAME, ADDRESS, AND TELEPHONE NUMBER OF PERSON TO CONTACT FOR COPY OF RULE:

State Personnel Department
Tara Metzel
64 North Union Street
Montgomery, AL 36110
334-243-2016
tara.metzel@personnel.alabama.gov

Signature of officer authorized to promulgate and adopt rules and regulations or his or her deputy

LEGISLATIVE SVC AGENCY

FILING DATE
(For APA Use Only)

A-5
670-X-13-.06 ER  Payment Of Accumulated Leave Upon Separation From Service.

(1) Upon all separations from service except for a layoff, an employee shall be paid for the actual number of hours of annual leave he has accumulated, up to a maximum of 480 hours in an employee’s career, with the amount being computed using the base hourly pay rate at the time of separation multiplied by the number of hours of leave due.

(2) Should an employee return to service, his absence must be for a longer period of time than the amount of annual leave paid.

Author: Halcyon Vance Ballard